

Melksham Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
	Melksham LHFIG – Meeting Notes for Thursday 8th February at 18:00 hrs			
1.	Attendees and apologies			
	Attendees:	Cllr Mike Sankey – Chair, Cllr Jon Hubbard, Cllr Nick Holder Cllr Phil Alford, Jonathon Tapper – Steeple Ashton PC Peter Smith – Semington PC, Pat Aves - Melksham TC Sarah Dow – Clerk to Keevil PC, Pat Tucker - Keevil PC Alan Baines – Melksham Without PC, ,Mary Winterburn - Great Hinton PC, Dean Baker – Area Highway Engineer, Martin Rose – Principal Traffic Engineer		AB
	Apologies:	Cllr Jonathon Seed Linda Roberts		
2.	Notes of last meeting			
		The notes and recommendations of the previous LHFIG meeting held on 02/11/23 2023 were presented to the Area Board at its 06/12/23 meeting and agreed. The meeting minutes can be found: https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=166&MId=14925&Ver=4	LHFIG to note.	All

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3.	Financial Position			
		<p>The closing balance for 2022/23 is now confirmed at £51,247.70 (see Appendix 1). This surplus is carried forward to this financial year.</p> <p>The current balance for 2023/24, less previous commitments stands at £41,753.88</p>		To note, AB
4.	Live Priority schemes			
a)	<p>Issue 9-20-9 Melksham Sandridge Road – request to improve footway link to Maple Close</p>	<p>The Legal Team report that the final document was issued to the Landowner via his solicitor for sign-off at the end of May, but this has yet to be returned. The Town Clerk has since advised that the landowner has passed away, but his partner will now oversee matters. For legal reasons, it is likely to further delay this project.</p> <p>Once the legal process has been completed, Highways will instruct the arborist team to remove the hedgerow and root system and erect Haras fencing to maintain a boundary between the highway and private property. This work is anticipated to take place in November. Once completed, the Town Council can mobilise their builder to construct the new boundary wall.</p> <p>Work to widen the path is programmed to commence on 2nd January next year and should be completed within 10</p>	<p>Town Council to continue to liaise with the landowner's legal team to move this matter forward.</p> <p>Works on hold whilst Legal issues (probate) relating to free dedication with new owners is resolved. Completion unlikely in 23/24.</p> <p>No update to report whilst probate ongoing. LHFIFG Commitment (£20k) will need to move to 24/25.</p> <p>Note: to be progressed as 2024/25 scheme</p>	

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		<p>days, although the programme might be affected should the legal process stall.</p> <p>https://www.google.com/maps</p>		
b)	<p>Issue 9-22-17 –</p> <p>Melksham Without (various roads) Request for Parking Control Measures</p> <p>To also include Issues 9-23-3 Beanacre, 9-23-5 Bowerhill and 9-23-7 Melksham</p>	<p>Issue Submitted by Melksham Without Parish Council</p> <p>Request for a Parking Review at the following locations:</p> <ul style="list-style-type: none"> • Semington Canal Bridge • Lancaster Road Bowerhill • Avro Way Bowerhill • Merlin Way Bowerhill • Mitchell Drive Bowerhill <p>It was noted that the canal forms the boundary between Melksham Without and Semington Parishes and that measures would be needed on both sides of the bridge.</p> <p>Semington Parish confirmed that they are content for measures to be included on their side of the bridge, but no other sites have been identified for review within their Parish.</p> <p>Mark S has commenced review. Update to be provided at next meeting.</p>	<p>Mark Stansby reports limited progress to date due to overall workload but will step up work over next few weeks.</p> <p>Aim to undertake pre-consultation with the relevant councils ahead of the April / May round of LHFIFG meetings.</p>	MS
c)	<p>Issue 9-19-11</p> <p>Bowerhill Portal Road – Request for Bowerhill nameplate and white gates</p>	<p>Issue submitted by Melksham Without Parish Council</p> <p>An order (M00174) has been placed to undertake this work. Contractor is currently awaiting delivery of the gate.</p>	<p>Order Value £2422.10. Final account £1710.80</p> <p>Works complete and final account approved</p> <p>Invoice raised for MWPC 15/11/23.</p> <p>Remove from next Tracker.</p>	MR

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		https://www.google.com/maps		
d)	Issue 9-22-11 A350 Beanacre - request for measures to control entry speed at north end of village	<p>Issue submitted by Melksham Without Parish Council</p> <p>Design work now underway. Proposals and an estimate will be issued to the Parish in advance of the next meeting.</p> <p>https://www.google.com/maps</p> <p>Plans submitted to Melksham Without for consideration. Projected cost of both road markings / Gates, Signs is £13,300.</p> <p>Alternate option to omit Central Hatching / road Studs and only install gates, signs, yellow transverse base at a cost of £6600. Remaining work to be picked up as part of future MM.</p> <p>MWPC have confirmed their preference for this option and member agreed for this to progress to implementation. MWPC 50% contribution.</p>	<p>Works Ordered on 08/01/24 with target completion date of 15/02/24.</p> <p>Most likely this work will slip to March Order Value £4,267.36, HIAMS M00751.</p> <p>Update at next meeting.</p>	MS
e)	Issue 9-22-20 Keevil, Martins Road – request to alter barriers and improve condition of footpath surface.	<p>Issue submitted by Keevil Parish Council</p> <p>Issue concerns Right of Way, KEEV27 which provides access to the recreation ground.</p> <p>Resurfacing work has been completed by the ROW team's contractor and we await their bill. Highways have removed the life expired safety barrier and provided new drop kerbs and hard standing.</p>	<p>Initial Barrier works complete</p> <p>Note increase in costs from original estimate of £10,650. PC to be invoiced for contribution once final accounts have been agreed.</p> <p>Additional mid height barrier has now been installed as per Keevil PC request. Mid rail has been painted by PC. Invoice raised to Keevil</p>	MR

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		<p>With the Parish's brief to make the path more accessible for buggies and wheelchair users and taking into account the slow speeds and low traffic volume on Martins Road, officers decided against replacing the barrier.</p> <p>However, having received concerns from parishioners about this decision, the Parish have asked for a new, smaller barrier to be installed. This was agreed at a site meeting and Highways have this in hand.</p> <p>https://www.google.com/maps/</p>	<p>PC.</p> <p>Remove from next tracker.</p>	
f)	<p>Issue 9-22-22</p> <p>Shaw Corsham Road – request to reinstate louvre shuttering on approach to signals</p>	<p>Issue submitted by Melksham Without Parish Council</p> <p>Louvres were omitted on the new signal heads when the traffic lights were replaced in 2020.</p> <p>An order has been placed with our Traffic Signal Consultants to undertake this work. Cllr Alford asked if this could be completed before the start of the Autumn term?</p>	<p>Louvres fitted to signal heads 25/09/23. Site to be monitored for residual problems following the change. Estimated cost £460.00. Awaiting Billing.</p> <p>Invoice received from Telent. Note: cost increase to £757.18. MWPC invoiced for 50% contribution.</p> <p>Remove from next tracker</p>	MR
g)	<p>Issue 9-23-3 – Beanacre Westlands Lane – request to prohibit parking at the access to the new water pumping station.</p>	<p>Issue submitted by Melksham Without Parish Council</p> <p>Parking would need to be restricted on both sides of the lane, from the A350 to the new access.</p> <p>Refer to Item 4i of the agenda.</p> <p>https://www.google.com/maps</p>	<p>Mark Stansby to include this location as part of Site included in parking review under Issue 9-23-5.</p> <p>See comments for Issue 9-22-17 above</p>	MS
h)	<p>Issue 9-23-4</p>	<p>Parish is content for the survey to take place.</p> <p>https://www.google.com/maps/</p>	<p>AC notified via email 13/11/23 that Bus gate is currently in position and locked. Adjacent landowners, including Wiltshire Air Ambulance</p>	MR

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	<p>Bus Gate at Semington Road – request for Camera Enforcement.</p>	<p>Currently awaiting metro-count survey.(Est. Jan 24)</p> <p>Andy Cadwallader has inspected the gate and has indicted the gate whilst damaged, is serviceable. The current padlock is locked shut with no key and cannot be used. New Padlock to be acquired and keys provided to authorised permit holders in due course</p> <p>Email received from Melksham without Pc 11/10/23 re. informal monitoring data submitted by Semington PC.</p> <p>Mobile Site has been put forward for possible mobile enforcement by ANPR camera, however approval for the necessary powers from the DfT not expected until spring 24. (site would require local consultation)</p> <p>Fixed ANPR camera will require costs to relocate existing camera (Salisbury) approx. £10,000 and annual running costs £10,000. Cost would have to be borne by LHFIFG less any fine revenue.</p> <p>Member agreed that given the commitment from the police to undertake enforcement, the forthcoming Jan 24 metro count and imminent removal of the Staverton Road closure to review the situation at the Feb 24 meeting.</p> <p>https://www.google.com/maps/</p>	<p>have been provided with keys and a copy of the legal order. A set of keys are also at Melksham depot for emergency purposes</p> <p>Summary Results of metro count 7th -13th Dec 2023:</p> <p>Total number of vehicles (both directions) 1198 Southbound – 520 Northbound - 678</p> <p>5 Day Average Combined – 201 7 Day Average Combined - 171</p> <p><u>Breakdown by Class of vehicles</u> 2 Axle Rigid HGV – 23.96% 3 Axle Rigid HGV – 0.42% 4 Axle Rigid HGV – 0.17% 3 Axle Artic – 0.33% 5+Axle - 0.17% Bus – 1.34% Cycle – 13.77% Car – 37.56% LGV – 13.36% 2 wheeled MV - 8.93%</p> <p>Members discussed the ongoing concern with the high level of non-compliance and the need for direct enforcement action.</p> <p>It was provisionally agreed to carry out further</p>	

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			<p>work on the provision of ANPR enforcement at the site, subject to confirmation of costs. Semington PC have agreed to contribution to the overall cost. (% TBC)</p> <p>MR to undertake further work re. set up and ongoing maintenance costs and report back to group.</p> <p>Note: to be progressed as 2024/25 scheme</p>	
i)	Issue 9-23-5 – Bowerhill various sites – request for Parking Review	<p>Issue submitted by Melksham Without Parish Council.</p> <p>Parking concerns have been raised at the following sites at Bowerhill:</p> <ol style="list-style-type: none"> 1. Pathfinder Way 2. Westinghouse Way 3. Lancaster Road <p>Refer to Item 4i of the agenda. Mark S has commenced review. Update to be provided at next meeting.</p>	See comments for Issue 9-22-17 above	MS
j)	Issue 9-23-7 – Melksham various roads – request for Parking Review	<p>Issue submitted by Melksham Town Council</p> <p>Parking concerns have been raised at the following locations:</p> <ol style="list-style-type: none"> 1. Union Street – could parking be permitted to create chicanes? 2. The City / Alms Houses – request for residents parking scheme 	<p>See comments for Issue 9-22-17 above.</p> <p>Request made that the review be extended to include area on Woodrow Road (opposite Littlejohn Avenue) MR to speak to Mark Stansby</p> <p>It was noted by Dean Baker that the junction n of Skylark / A3102 Sandridge Common (Western End) is currently unadopted and the</p>	<p>MR</p> <p>MS</p>

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		<p>3. Cranesbill Road – issue at school times 4. Skylark – no details submitted.</p> <p>Highways to request further details of these issues from Town Council, prior to the review.</p> <p>Highways to write to Town Clerk. 2. The City / Alms Houses request for residents parking scheme to be removed from list.</p> <p>Mark S has commenced review. Update to be provided at next meeting.</p>	<p>developer is seeking to include 'No waiting at any time' prior to adoption. MS commented the other junction onto Eastern way and junctions in between will need to be included in the review.</p>	
k)	<p>Issue 9-22-21 – Melksham Snarlton Lane,</p> <p>Crossing point from Nightingale Close – request for coloured road surface due to safety concerns</p>	<p>Issue submitted by Cllr Sankey and Melksham Town Council</p> <p>View of the crossing is often restricted due to vegetation and a warning sign was previously funded through the CATG / LHFIFG process. The hedgerow is protected by a preservation order and will receive a flail cut as part of the routine maintenance programme.</p> <p>It was agreed to pursue an estimate to provide a coloured high friction strip to highlight the crossing area to motorists. Highways have suggested the use of a buff-coloured material which will provide sufficient contrast against the regular road surface.</p> <p>The area to be treated is just under 28 square metres and the estimate to undertake this work £2,909.15, which includes legal fees for a temporary road closure. A</p>	<p>Works complete awaiting final account (Order M00364).</p> <p>Melksham TC to be invoiced.</p> <p>Awaiting billing from Contractor. Once received MTC to be invoiced</p>	

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		<p>provisional date to undertake this work has been agreed with the Contractor as 30th August, in time for the start of the new school year.</p> <p>Following a discussion, the group were in agreement to take this forward. Town Council are content to make a 50% contribution.</p> <p>Recommend to the Area Board that this Issue is added to the Priority Schemes list, and to allocate a sum of £1,454.58</p>		
l)	<p>Issue 9-23-9 Speeding traffic on A365 Shaw and Whitley Corsham Road – request for SLOW road markings</p>	<p>New issue submitted by Melksham Without Parish Council</p> <p>Request is for SLOWs to be painted at;</p> <ul style="list-style-type: none"> • Folly Lane, Shaw nr Beltane Place (inbound) • Shaw Hill just after signals (outbound) • Whitley Corsham Road near Malvern House <p>Following a discussion, it was agreed that Highways should investigate and formulate a proposal with ball park costings, ahead of the next meeting.</p> <p>Speeding concerns.30mph roundels not possible. Amended request for 3no. SLOW markings at locations indicated.</p> <p>Cost Estimate.</p> <ul style="list-style-type: none"> - Establishment = £509.00 - 3no. SLOW markings = £136.44 - Stop /Go 2 hours = £60.00 <p>Total = £705.00.</p>	<p>MR – Order issued which includes other ad hoc road marking sites at Halifax Road (H bars), Sandpits Lane (SLOW). Combined Order Value £985.09. No 3rd party contribution</p> <p>Agreed - Discussion by members re. road markings and decision taken to allocate £3500.00 for adhoc markings in 2024/25</p>	

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		Group agreed to move to progress sites without need for 3rd party contribution. Agreed to combine with other LHFIFG sites required lining work to reduce establishment costs		
m)	Issue 9-23-10 – A350 Beanacre – request to review the signs which indicate the weight limit on Westlands Lane	<p>New issue submitted by Melksham Without Parish Council</p> <p>Request for signing review.</p> <p>Following a discussion, it was agreed that Highways should investigate both ends of the lane, and formulate a proposal with ball park costings, ahead of the next meeting.</p> <p>https://www.google.com/maps/A350 https://www.google.com/maps/</p> <p>Proposal presented to group. Estimated cost including 20% contingency. £3134.00 (western end only)</p> <p>Advance signing already in place at Corsham Road end of Westlands Lane.</p> <p>Additional advance signs B3353 on likely to cost an additional £800-£1,000.</p> <p>Group agreed to move to 'Live priority schemes' subject to confirmation by MWPC</p>	<p>After discussion with MWPC / Mark S it was agreed to proceed with A350 Westland Lane sign work via routine budget. This will be issued as a separate order with no cost to LHFIFG.</p> <p>Corsham Road advance HGV has been agreed by MWPC. This is chargeable to LHFIFG (less 50% MWPC contribution).</p> <p>Agreed – Proceed with Advance advisory HGV signs on B3353 Corsham Road / Goodess Hill x 2. Estimated cost £1000 (50% MWPC) to be progressed as 2024/25 scheme.</p> <p>Note: to be progressed as 2024/25 scheme</p>	MR

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n)	Issue 9-23-12 Steeple Ashton, Sandpits Lane – request for signing measures and SLOW marking	<p>New issue submitted by Steeple Ashton Parish Council</p> <p>Concerns over speed of vehicles in the vicinity of access into playing field, which is also a ROW. The speed limit at this point is National Limit.</p> <p>Following a discussion, it was agreed that Highways should investigate and formulate a proposal with ball park costings, ahead of the next meeting.</p> <p>https://www.google.com/maps/</p> <p>Request for Village gateway sign, SLOW markings, pedestrians in road signs Refer to proposal.</p> <p>Cost Estimate including 20% contingency = £1077.14.</p> <p>Group agreed to move to 'Live priority schemes' subject. SLOW marking to be picked up alongside Issue 9-23-9 to reduce establishment cost.</p>	<p>Works ordered on 19/12/23 with target date of 16/02/24. More likely to be done towards end of February. Estimated value = £450.33, HIAMS M00750</p> <p>Note- 'SLOW' marking to be picked up alongside Issue 9-23-9 and Issue 9-23-15 under Melksham LHFIFG adhoc Road Markings</p>	MS / MR
o)	Issue 9-23-15 Halifax Road Bowerhill 'H' Bar Marking request.	<p>New issue submitted by MWPC. Following a request via LHFIFG, dropped kerbs have recently been installed on Halifax Road to enable those with wheelchairs/mobility scooters to access facilities on Bowerhill, such as Tesco and the Pub. However, vehicles are regularly parking in front of the dropped kerb and therefore stopping anyone with mobility issues crossing the road at this point.</p> <p>https://www.google.com/maps/</p>	<p>H bars to be picked up alongside Issue 9-23-9 and Issue 9-23-12 under Melksham LHFIFG adhoc Road Markings.</p> <p>Order issued. Install likely early spring.</p>	MR

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		<p>Group agreed to move to live priority schemes with no requirement for 3rd party contribution.</p> <p>H bars x 3 to be picked up alongside Issue 9-23-9 and 9-23-12 to reduce establishment cost</p>		
p)	<p>Issue 9-23-13 Steeple Ashton Sandpits Lane – request to improve access / egress into the playing field</p>	<p>Request for hard standing and footpath surface improvements into playing field access.</p> <p>https://www.google.com/maps/ Refer to proposal Plan - New steps constructed using timber, stakes, type 1 sub base and compacted road plannings. Non-scheduled work so standalone price will be required - Wessex Tree Care Estimate £2.5k - £3.5k</p> <p>NOTE: Investigate option to create new entrance in playing field via existing footway east of current entrance.</p> <p>Steeple Ashton PC to consider option including new entrance into field and report back</p>	<p>Wiltshire RoW team have no objection to new access into field however SASH2 will still need to have its exit onto Sandpits Lane as this is recorded on the definitive map and statement. It would cost in the region of £3,000 to stop up the section parallel with Sandpit Lane and would be open to public consultation and possible objections.</p> <p>Wessex Tree care have quoted to Install curb, concrete hardstanding and steps. £2,200.00 + VAT. (£2,640.00)</p> <p>Steeple Ashton have agreed their 25% contribution. Agreed – Proceed with proposed scheme at existing access a cost of £2,640.00 (SAPC 25%).</p> <p>Note: to be progressed as 2024/25 scheme</p>	<p>MR Steeple Ashton PC</p>
q)	<p>Issue 9-23-14 Steeple Ashton Common Hill / Newleaze – request for pedestrian barrier at exit of children’s play area</p>	<p>The play area is a thoroughfare for residents accessing Common Hill and a barrier would give protection for children who are witnessed running from this area towards th main road.</p> <p>https://www.google.com/maps</p>	<p>Order to be issued in early March. Works likely April / May 24.</p> <p>Note: to be progressed as 2024/25 scheme</p>	<p>MR Steeple Ashton PC</p>

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		<p>Existing path from play area 1.0m wide. Width insufficient for provision of pedestrian barrier. Main footway only 1.2m wide which is insufficient to accommodate barrier at 450mm offset.</p> <p>Option 1 - Provide splay at end of existing footpath to maintain through width and install single pedestrian railing 1.0m wide on existing footway. Cost approx. £1800.</p> <p>Group agreed to move to live priority schemes subject to confirmation from Steeple Ashton PC</p>		
r)	<p>Issue 9-23-16</p> <p>Magister Road, Bowerhill</p> <p>Request for 'Children at play sign'</p>	<p>Residents had previously sought a change in the grass-cutting regime from wildflower cut on the green at the bottom of Magister Road, in order to create a play area at the front part of the green for children to play and kick a ball etc. Subsequently residents had contacted Wiltshire Councillor Nick Holder with concerns that drivers were not necessarily aware that children may be playing on the green and therefore not aware of the potential for children to run out into the road, chasing a ball for instance. https://www.google.com/maps/</p> <p>Group agreed to move to 'Live priority schemes' Estimated Cost £100.00</p>	<p>Order issued 24/01/25. M00832 Works Estimated Feb /March</p>	MR
s)	<p>Issue 9-23-17</p> <p>Mitchell DR, Bowerhill Estate, Market Place Melksham</p>	<p>The installation of Realtime Information (RTI) on Mitchell Drive, Bowerhill and Market Place x 2 bus shelters.</p> <p>https://www.google.com/maps/Mitchell Drive https://www.google.com/maps/Market Place</p>	<p>R2P have assessed the sites at Mitchell Drive and Market Place x 2.</p> <p>Mitchell Drive - Mains power available and Shelter RTPI ready.</p>	MR

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		<p>Approx cost per site £6000.</p> <p>Group agreed to move to 'Live priority schemes' for RTPi at 3 sites, Market Place Street, Melksham x2, Mitchell Drive, Bowerhill with match funding (50%) where necessary.</p> <p>MR to speak to passenger Transport for sites to be assessed. Not financial commitment at this time. Update at Feb 24 meeting.</p>	<p>Market Place – No readily available mains supply to shelter. Battery option available.</p> <p>Meeting took place 23/01/24 with R2P, WC, MWPC and MTC to look at Market Place sites and examine options for Battery Powered RTPi Paper Cast https://www.papercast.com/</p> <p>Papercast units £7,076.00 (the 23" E-Paper battery display including audio)</p> <p>LED 3-line Bus Shelter display (Mains Powered) £6,806.33.</p> <p>Agreed to progress with sites at Market Place x 2 (Papercast) and Mitchell Drive x 1.(3-line LED)</p> <p>Consideration to be given to installing papercast at Michell drive instead of 3-line LED. MR to raise issue with PTU.</p> <p>Further request for sites at Kestrell Court, Bowerhill, subject to confirmation by MWPC.</p> <p>Note- Cost agreed of 50% PTU and 50% by town / parish council) No funding requirement from LHFIG.</p> <p>Agreed - Proceed with RTPi at Market Place Melksham x 2 and Mitchell Drive (type TBC)</p>	

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			as indicated above. Note: to be progressed as 2024/25 scheme	
5.	Non LHFIG Funded Schemes (Section 106, Active Travel etc)			
	Melksham Dunch Lane – funded by Section 106 monies from George Ward Gardens development	<p>Consultation on full closure over rail bridge or one way operation from east to west and new parking controls to be carried out by the Town Council.</p> <p>Town Council to undertake consultation in the New Year (2023). Section 106 monies Expires 1/11/2026</p> <p>Ongoing discussion re. consultation for Dunch Lane to be held with Melksham Town council.</p> <p>Consultation on options for Dunch Lane anticipated during Spring 24</p>	Further discussion to be held with town council re. options and local consultation once resource permits	MR / Melksham TC
	Issue 9-22-10 Berryfield Semington Road – request to install 2 bus shelters	<p>Issue submitted by Melksham Without Parish Council</p> <p>There is a Section 106 fund of £20,662 to provide 2 x shelters with seating, high access kerbs with RTI facility (or to be ready for RTI installation).</p> <p>Design work is underway with a start date for installation now confirmed as 27/11/23.</p> <p>Delay to implementation due to issues relating to power supply to facilitate future RTPI. Cut out boxes for future</p>	<p>Footway works including dropped kerbs and Kassell kerbs installed on both sides.</p> <p>Shelters x 2 complete . Awaiting invoice for works. Note Section 106 funded but funded initially from LHFIG monies which will be reimbursed.</p> <p>Remove from next tracker</p>	AB to Note

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		<p>electrical supply to be installed. Currently no RTPI is planned as part of works</p> <p>Order for Civils work placed (£6305.60 M00485), with bus shelter order to follow (Note: 8 weeks lead in for shelters)</p> <p>Issue with adopted highway extent that will need to be resolved.</p>		
	Active Travel Scheme - Signing to promote use of shared use cycle routes in town	<p>Scheme to be funded from a third tranche of Section 106 money from the George Ward Gardens development. There are funds remaining (£13,034.35) specifically to improve cycleway signing within the town.</p> <p>Town Council to submit a list of locations for signing improvements.</p> <p>MR to work with Melksham TC to look at sites within the town for cycle signing improvements. Likely early 2024.</p>	MR to undertake initial design work spring / summer 24 and report back to Melksham Town council for comments.	MR / Town Council
6.	New Requests and ongoing Issues			
a)	<p>Issue 9-23-8</p> <p>Melksham Bank Street – request for railings and / or other measures to improve safety</p>	<p>Issue submitted to Melksham Town Council</p> <p>The unprotected high pavement offers a risk of falling, particularly for those who are visually impaired. Suggestion is for railings and / or tactile paving.</p> <p>This has been explored before and it was requested that Highways circulate previous information concerning this, for further discussion. Please refer to Appendices 4 and</p>	<p>Awaiting outcome of A3102 safer roads route study proposal. Package 8. Likely summer / autumn 24.</p> <p>Discussion by group on merits of trialling a free-standing barrier but discounted over safety concerns. Plastic blister paving resin bounded fixed to warn of edge of pavement also suggested. MR to investigate and report back to group.</p>	<p>AB to note</p> <p>MR</p>

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		<p>5 for background information. Appendix 6 indicates work previously undertaken on behalf of this group in 2014.</p> <p>Whilst noting the previous actions and reports, the Town Council asked that this matter be given further consideration. Highways suggested that this be passed to their consultants who are considering various measures as part of the A3102 Road Safety Study, and that no costs would be incurred by the LHFIG.</p> <p>The LHFIG were content to follow this suggestion. Request made to Atkins to include Bank Street for feasibility work as part of A3102 Safer Roads Study. Cllr Sankey has asked that ideas for improvement are considered away from Safer Roads study. MR to examine options and report back to Feb 24 meeting.</p>		
b)	<p>Issue 9-23-11 A365 Bowerhill, Devizes Road junction with Hornchurch Road – request to introduce double white line system to prevent overtaking.</p>	<p>New issue submitted by Melksham Without Parish Council</p> <p>Concerns have been raised of vehicles overtaking through and around the ghost island.</p> <p>Highways reported that solid white lines are not considered appropriate for speed limits below 40 mph. Other options, such as the placement of an island to deter overtaking could be considered.</p> <p>Highways to investigate and formulate a proposal with ball park costings, ahead of the next meeting. https://www.google.com/maps/</p>	<p>MWPC have indicated they do not wish to proceed with this request at the present time.</p> <p><i>“It was noted that there was a housing site allocation in the draft Local Plan for a site adjacent to the school which could affect the road layout here, as well as a proposal (petition) for 20mph at this location and it felt prudent to see what road layouts were planned, rather than making changes now”.</i></p> <p>Remove from next Tracker</p>	To note

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		<p>Proposal presented to group at .</p> <p>Option 1 - Kerbed traffic islands x 2 with internally illuminated 'keep left' bollards Cost estimate incl. 20% contingency. = £11,325.00</p> <p>Option 2 - Rediweld 'Redipave' bolt down rubber traffic islands x 2 with solar powered rebound bollards (no ducting) Rediweld install. Cost estimate not including contingency £14,062.44</p> <p>Melksham without PC to consider options and report back to Feb 24 meeting.</p>		
c)	<p>Issue 9/24/01</p> <p>Main Street, Keevil / Great Hinton</p> <p>Joint request from Keevil PC and Great Hinton PC</p>	<p>Joint request from Keevil PC and Great Hinton PC for additional Single Track Road signs to be placed on the Main Street. "The reason for this request is due to recent road closures and increase in traffic issues which highlighted that the village was being used as a regular cut through"</p> <p>https://www.google.com/maps/</p>	<p>Existing 'road narrows sign' at Great Hinton (south) north of crossroads. No sign at northern end (Keevil)</p> <p>TSRGD will not permit '<i>unsuitable for diverted traffic</i>' supplementary plate. Suggest '<i>Single track road</i>' for 1 mile as best option. MOD signs to be replaced at same time.</p> <p>2no. signs in temporary 'A' frames to be provided to PCs to be used when local closure is in operation.</p> <p>Agreed - proceed with scheme at a cost £780.00 (25% to be split between Great Hinton and Keevil)</p>	MR

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			Note: to be progressed as 2024/25 scheme	
d)	<p>Issue 09/23/21</p> <p>Main Street Keevil adjacent to 18a</p> <p>Road edge Erosion.</p>	<p>Road adjacent to 18a main street Keevil.</p> <p><i>“Erosion of tarmac and subsequent reduction of grass verge. Parked cars cannot open nearside doors because of the steep angle of verge. Children are being moved in and out on the ROADSIDE. This is very dangerous at busy times, when road is restricted with buses, coach and many cars”.</i></p> <p>https://www.google.com/maps/</p>	<p>Typical road width =5.22m. Kerbing Section 1 – 27m (to steps to #19) Kerbing Section 2 – 26m (steps to Blagdon House) Section 1 is worst due to parked vehicles.</p> <p>Note: Temp road closure may be required due to restricted road width.</p> <p>Est Cost without road closure = £7600 (+10% contingency) = £8,360.00 Est Cost with road closure = £9100.00 (+10% contingency) = £,10,010.00.</p> <p>Keevil PC to discuss options at their next meeting and report back to group</p>	To note
e)	<p>Issue 9/24/04</p> <p>Semington Road, Melksham(near Mobile Home Park), Berryfield Cycle Lane</p>	<p>Concerns relating to cyclists heading to Melksham along Semington Road, rather than continuing on once they reach the traffic calming island near the mobile home park, cross over to the other side of the road, into oncoming traffic, which is dangerous and then continue all the way along the road on the wrong side to use the toucan crossing on the A350</p> <p>https://www.google.com/maps/</p>	<p>Option for improvement to include additional cycle symbols for northbound traffic and additional cycle symbols with ahead arrows for southbound traffic. If this does not have the desired effect an additional sign to instruct cyclists can be considered.</p> <p>Agreed - Proceed with new cycle markings. To be carried out under adhoc road markings for 24/25. See item I) above .</p>	MR

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			Note: to be progressed as 2024/25 scheme	
f)	<p>Issue 9/24/02</p> <p>Footbridge between Westbury View and Primrose Drive</p>	<p>The issue concerns a footbridge which crosses Clackers brook. <i>“The surface is often slippery, even when cleared of wet leaves. In freezing conditions, the surface is very slippery and treacherous with a number of residents reporting slips and falls recently. This even though the bridge deck has recently been cleaned and cleared of wet leaves”.</i></p> <p>https://www.google.com/maps/</p>	<p>Bridge deck 15m x 3.5m</p> <p><u>Option 1</u> - overlay with HFS material in grey or buff (with Temp bridge closure) Est cost £4,500.00</p> <p><u>Option 2</u> - Overlay existing bridge surface with new tarmac surface laid an increased crossfall to better disperse surface water Est. cost £4,850.00</p> <p>Issue raised over ownership of bridge deck – MR to check.</p> <p>Agreed – Allocate £4,500 for HFS across bridge deck (Option 1) with 50% contribution from Melksham TC. (TBC)</p>	MR
g)	<p>Issue 9/24/03</p> <p>Berryfield Lane, Melksham (coming from Holbrook Vale)</p>	<p><i>“There are no road markings at the junction of Berryfield Lane at the far end near the cottages. As such, the traffic coming from Holbrook Vale think it is a straight road and there is no ‘T’ junction for the traffic coming from Berryfield Park, as it is a sweeping corner. There is a concern at the potential for an accident, particularly as there are large lorries several times a day delivering to the various farms/businesses at the bottom of the lane, this seems to have increased over recent years as the</i></p>	<p>There is no legal requirement for road markings to delineate priority at minor junctions, however where there is evidence for conflict, they can be considered.</p> <p>Suggest site is put forward for inclusion on list of Melksham AB sites requiring adhoc road markings.</p> <p>Agreed – include site at Berryfield Lane and</p>	MR

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		<p>farmer has diversified. It is not clear at all, who has priority.</p> <p>Similar lack of markings Winston Road and Padfield Gardens https://www.google.com/maps/</p>	<p>Winston Rod / Padfield Gardens on 24/25 adhoc road markings list. See item l) above</p> <p>Note: to be progressed as 2024/25 scheme</p>	
h)	<p>Issue 9-24-05</p> <p>Kissing gates x 2 at Great Hinton</p>	<p><i>“Installation of two Kissing Gates, both on public footpaths. One on the White Horse Trail at the end of Towmead Lane, Keevil, the other to a field that has livestock on it in the summer. The first one has caused many safety issues with walkers leaving the gate open, and the risk of livestock misusing the field. the second , the stile is very unsteady and beyond repair”</i></p>	<p>Alison Rasey (Countryside Access Officer) has agreed the installation. Cost for 2no. gates is £855.00 including delivery. Countryside team will arrange installation but have asked for an extra £100 to cover concrete. Total £955.00</p> <p>Agreed – Proceed with Kissing gates x 2 at a cost of £955.00 (Keevil PC 25% TBC) MR to speak to Alison Rasey to expedite work in current financial year.</p>	<p>MR</p> <p>AR</p>
6.	Other items			
a)	Pavement and Footway Improvement Schemes (pre-LHFIG)	Update on upcoming footway maintenance schemes	<p>An update was provided on upcoming footway maintenance schemes in the Melksham community area:</p> <ul style="list-style-type: none"> - Birch Grove - Beaufort Close - Kennedy Avenue 	AB to note
b)	Deadline for submitting LHFIG Requests	<p>All requests are to be submitted two weeks prior to a meeting taking place. Requests received after the deadline will be deferred until the following meeting.</p> <p>Requests to be sent to LHFIGrequests@wiltshire.gov.uk</p> <p>The deadline for our next meeting is 1st May 2024</p>	All to note	All

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7.	Any other business			
	<ol style="list-style-type: none"> 1. A350 Melksham Beanacre Rd/Foundry Close (MacDonalds) junction signal refurb starting on 12th Feb for 3 weeks. Kate Davey is the lead engineer. 2. A Verbal request from Steeple Ashton PC for additional SID retention socket in the village. Formal submission to follow, but PC have asked if this issue can be considered as part of the meeting. Agreed - Proceed with implementation of NAL retention socket and new 4m post at a cost of £450.00. (No 3rd party contribution as under £500 threshold) 3. <u>King George V playing field footpath</u> – Concern was raised about the deteriorating condition of the path and the impact on public safety. Dean Baker to look on site and report back to next meeting. Possible substantive scheme for 2024/25 was also mentioned. 4. <u>Level of TC/ PC funding</u> - Cllr Hubbard raised concerns about the current level of 3rd party funding for Melksham Town Council / Melksham without Parish council which is currently set at 50%, compared to 25% for other Parish Councils. It was agreed to raise this matter as an agenda item for discussion at the next Area Board meeting on the 6th of March. 			
8.	<p><u>Dates of future meetings:</u></p> <p>15th May 2024.</p> <p>Meetings to commence at 18:00 hrs and will be held on-line until further notice.</p>			

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Highways Traffic Officer – Martin Rose

Area Highway Engineer – Dean Baker

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Melksham Area Board.

2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Melksham Area Board will have a remaining Highways funding balance of: **£22,847.63 (See Appendix 1)**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety and accessibility for all users of the highway.

6. Safeguarding implications

6.1 There are no specific Safeguarding implications related to this report.

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7. Recommendations to Melksham Area Board

7.1 To add the following Issues to the Priority Schemes List with funding (where indicated)

- **No issue #** - Adhoc road markings in Melksham Community Area – (Cost **£3500.00**, no 3rd party funding)
- **Issue 9-23-10 - B3353 Corsham Road** - Advance Advisory Weight limit signs x 2 on the. (Cost **£1,000.00**, MWPC 50%)
- **Issue 9-23-13 – Sandpits Lane Steeple Ashton-** Provision of new steps and hardstanding from Kissing gate. (Cost **£2,640.00**, SAPC 25%)
- **Issue 9-23-17 – Market Place, Melksham x 2, Mitchell Drive Bowerhill x 1.** Provision of new RTPI units. (No LHFIG funding)
- **Issue 9-24-01 - Main Street, Great Hinton / Keevil** - Provision of single-track toad signs x 2 and temporary *signs* x 2. (Cost **£780.00**. 25% split between Keevil and Gt Hinton PC)
- **Issue 9-24-02 – Westbury View / Primrose Drive Footbridge** – Provision of high friction surface at footbridge (Cost **£4,500.00**. Melksham TC 50%)
- **Issue 9-23-4 – Semington Bus gate** - Relocation of ANPR camera for enforcement. Set up cost and 1st year maintenance. (Cost **£12,500.00**. Semington PC 25%, TBC) Note - All costs are to be confirmed before implementation is agreed.
- **Issue 9-24-05 – Keevil Kissing gates x 2.** – Provision of 2no. kissing gates supplied and installed by WC Countryside team (Cost **£955.00**, Keevil PC 25%)
- **No issue** - Provision of retention socket and post for new SID location in Steeple Ashton.(Cost **£400**, no 3rd Party Contribution)